

Council Tax - Claim for Exemption

Persons Absent From Home Receiving Care From A Friend Or Relative

This exemption may apply where the Council Tax payer has left their home unoccupied on a semi-permanent basis, in order to receive care from a friend or family member. See the guidance notes attached for further details.

If you think your property might qualify for this exemption, please supply the information requested below and return the completed form to **Sandwell Metropolitan Borough Council, PO BOX 10597, Nottingham, NG6 6DQ**

Account Number

Address you are leaving/have left empty

What will happen to the property you have vacated (e.g. up for sale, to let etc.)

Address you are moving to in order to receive care

What date did you leave your home in order to begin receiving care?

/ /

Full Name and address of the person who is caring for you

Relationship to person providing care

Telephone number/email address of the person who is caring for you

State the reason you require care (i.e. age/illness) etc.

Is your condition/illness considered permanent?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If your condition is not permanent when do you expect to return home?	/	/
Name of your doctor		
Address of your doctor		
Please state which, if any state benefits you receive		

DECLARATION - which must be completed by, or on behalf of, the liable resident

I declare that the information given above is true and accurate to the best of my knowledge and belief. I undertake to notify the Revenues and Benefits Service of any change in circumstances, which could affect my entitlement to a Council Tax reduction. I understand that a minimum £70 penalty can be imposed if any information supplied is found to be inaccurate.

Full Name _____

Telephone Number _____ Email _____

Signature _____ Date _____

EXEMPT DWELLINGS GUIDANCE NOTES

Statutory Instrument 1992 No.558. A dwelling is an exempt dwelling for the purposes of Section 4 of the Local Government Finance Act 1992 if it falls within the following class:-

CLASS I: An unoccupied dwelling which was previously the sole or main residence of a person who is the owner or tenant of the dwelling and who ;

a) Has his sole or main residence in another place (not being a hospital, residential care home, nursing home, mental nursing home or hostel within the meaning of paragraphs 6,7 or 8 of Schedule 1 to the act) for the purpose of receiving personal care required by him by reason of old age, disablement, illness, past or present alcohol or drug dependence or past or present mental disorder ; and

b) Has been a relevant absentee for the whole of the period since the dwelling last ceased to be his residence.

Please Note: Where there is a legitimate reason to do so information which is collected for the administration of Council Tax may be shared with other departments within Sandwell Council.