

Council Tax - Claim for Exemption Mortgagee in Possession

The amount of Council Tax payable is based on the assumption that there are two, or more, adults living in each property. An exemption may apply where the property remains empty for the reason stated below:-

If a property is empty and has been repossessed by the lender a full exemption may apply.

If you think you may qualify for this reduction, please supply the information requested below and return the completed form to **Freepost RBSANDWELL**

Account Number

Address

Full Name

Telephone Number / Email Address

Date of Repossession

 / /

Name and address of the company now in possession of the property (i.e. bank, building society etc.)

In addition to the above you *must* provide documentary evidence of the repossession from your lender or legal representative. **Please note** that the possession order alone is not sufficient proof.

DECLARATION - which must be completed by, or on behalf of, the liable resident

I declare that the information given above is true and accurate to the best of my knowledge and belief. I undertake to notify the Revenues and Benefits Service of any change in circumstances, which could affect my entitlement to a Council Tax reduction. I understand that a minimum £70 penalty can be imposed if any information supplied is found to be inaccurate.

Full Name _____

Signature _____ Date _____

Please Note: Where there is a legitimate reason to do so information which is collected for the administration of Council Tax may be shared with other departments within Sandwell Council.