

CTEXEMPT

Council Tax – Claim for Exemption Vacant Caravan Pitch or Boat Mooring

The amount of Council Tax payable is based on the assumption that there are two, or more, adults living in each property. An exemption may apply where the property remains empty for the reason stated below:-

Council Tax applies to caravans and boats used as main homes in the same way as it applies to conventional dwellings. Full definition of the criteria is shown below.

If you think you may qualify for this reduction, please supply the information requested below and return the completed form to **Sandwell MBC, PO BOX 10597, Nottingham, NG6 6DQ**

Account Number	
Address of caravan pitch or boat mooring	
Full name of liable person	
Telephone Number / Email Address	
Date pitch or mooring was vacated	
Anticipated date of return	
Address at which liable person may be contacted	

DECLARATION - which must be completed by, or on behalf of, the liable resident

I declare that the information given above is true and accurate to the best of my knowledge and belief. I undertake to notify the Revenues and Benefits Service of any change in circumstances, which could affect my entitlement to a Council Tax reduction. I understand that if my circumstances relating to liability, discount or exemptions change, I must notify the Council Tax office within 21 days. In addition, I am aware that I must not knowingly provide false information. I understand that failure to meet these requirements could result in a £70 fine (penalty) being added to my Council Tax account

Full Name _____

Telephone Number _____ Email address _____

Signature _____ Date _____

Guidance Notes

- 1) Council Tax applies to caravans or boats which are used as main homes in the same way as it does to conventional bricks and mortar dwellings.
- 2) Council Tax is payable on any chargeable dwelling and a caravan pitch or boat mooring is deemed to be a dwelling.
- 3) A dwelling which is not in use will be treated as domestic if its next use is likely to be domestic. An empty pitch temporarily without a caravan or an empty mooring temporarily without a boat will therefore remain domestic if its next use is likely to be for a caravan or boat which will be used as a sole or main residence.
- 4) A dwelling consisting of a pitch or mooring which is not occupied by a caravan or a boat will be exempt from Council Tax.

Please Note: Where there is a legitimate reason to do so information which is collected for the administration of Council Tax may be shared with other departments within Sandwell Council.