

## Licensing Act 2003

### Representation form from interested parties

Are you a (tick as appropriate):

|  |  |
| --- | --- |
| Responsible authority: |  |
| Police |  |
| Fire |  |
| Environmental health |  |
| Child protection |  |
| Trading standards |  |
| Planning authority |  |

Or a

|  |  |
| --- | --- |
| Resident or business |  |

|  |  |
| --- | --- |
| Your name/organisation name/name of body you represent (see note 3) |  |
| Organisation name/name of body you represent (if appropriate) (see note 3) |  |
| Postal and email address |  |
| Contact telephone number |  |

|  |  |
| --- | --- |
| Name of premises you are making a representation about |  |
| Address of the premises you are making a representation about |  |

Your representation must relate to one of the four Licensing Objectives (see note 4)

|  |  |  |
| --- | --- | --- |
| Licensing Objective | Yes  or  no | Please detail the evidence supporting your representation or the reason for your representation. Please use separate sheets if necessary |
| To prevent crime and disorder |  |  |
| Public safety |  |  |
| To prevent public nuisance |  |  |
| To protect children from harm |  |  |

|  |  |
| --- | --- |
| Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account |  |

Signed: Date:

Notes

1. You will be invited to attend a meeting of the Licensing Sub Committee, to determine the application, where you can amplify your representation. If you do not attend, the Licensing Sub Committee will consider your representation.

2. This form must be returned within the statutory period of 28 days from the date the application was displayed on the premises and the date given in the public notice in a local newspaper or other local publication.

3. Please note that your representation will be disclosed in full to the applicant, as this is a requirement under the Licensing Act 2003. Only in exceptional circumstances where there is a fear of intimidation or violence will personal details such as name and address of persons not be disclosed. Further details on the requirement to disclose representations including personal details can be found in paragraphs 9.26 to 9.30 of the [Revised guidance issued under section 182 of Licensing Act 2003](https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003)

4. These can only relate to the four licensing objectives.

5. Please return this form when completed to:

General Licensing Team

Sandwell Metropolitan Borough Council

Sandwell Council House

PO Box 2374

Oldbury

B69 3DE

Email: [licensing\_team@sandwell.gov.uk](mailto:licensing_team@sandwell.gov.uk)