# sandwell_mbc_col **RECORD OF ILLNESS/INJURY SHEET**

## Children (Performances) Regulation 5

**Place of Performance/Rehearsal**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of Production/Activity |  | **Name of Chaperone** |  | **Licensing Authority** |  |
| Production Contact Name |  | **Name of Tutor** |  | **Licensing Authority** |  |

**Record of injury or illness occurring during the time, which the child is present at the venue in connection with a performance,**

**a filming or modelling assignment or a sporting activity.**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date | Child’s Name | Injury or  Illness | Comments | Name of  Parent Notified & Time | Was child able to continue performance? | Local Authority Officer Notified (if applicable) | | Date of Medical Examination  (Following each period of 4 weeks) If applicable | |
|  |  |  |  |  |  | Date/Time | Name |  |  |
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This Record Sheet relates to the information the Licence Holder, Chaperone and Tutor is required to keep by law for each child performing. It is a requirement under the Regulations that these records be kept and made available, together with each child’s Licence, at every place of performance where a child is present for inspection by an officer of the Local Authority in whose area the performance takes place. Upon completion of the production the Record Sheet/s should be stored at the Licence Applicant’s main company address for a period of not less than 6 months after the final performance date for which these Licenses have been granted.