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| **APPLICATION FORM**  **Peer Support for Ethnic Minority Communities and New Arrivals**  **PROJECT DETAILS** |
| Sandwell MBC are inviting local Voluntary and Community Sector organisations (Definition [**here**](https://www.sandwell.gov.uk/downloads/download/425/definition-of-the-voluntary-and-community-sector)) to apply for a grant of £70,000to deliver a peer support service for families from ethnic minority communities and those families who are new arrivals to the country.  For further information and/or to submit completed application form please email: **Maxine\_Burrows@sandwell.gov.uk AND** **Kimberley\_Maynard@sandwell.gov.uk**  The closing date is **Friday 9th February 2024. Applications received after the closing date will not be accepted.** |
| **PROJECT DESCRIPTION** |
| * The aim of the service will be to facilitate peer-to-peer interactions and connections with ethnic minority communities and new arrivals, allowing individuals to receive guidance, encouragement, and practical advice from peers who have successfully overcome similar challenges. * The service will deliver a high-quality peer support service to ethnic minority communities and new arrivals offering a listening ear, help and support to these families (from conception and with children up to the age of two years) living in Sandwell. * The service will play a crucial role in increasing the confidence and wellbeing of parents from ethnic minority communities and new arrivals and reduce social isolation by helping them to self-advocate and engage with local services. The service will aim to enhance the quality of life for the parent and their children by supporting the parent-infant relationship and encouraging positive parenting. * The service will also work closely with the newly launched Family Hubs and other community organisations across the borough to enable them to provide tailored support for ethnic minority communities and new arrivals for wider help and support e.g. Welfare Rights, Toddler Groups, Libraries, Food banks etc. * The service will support organisations working with families in Sandwell to be inclusive and welcoming for ethnic minority communities and new arrivals. * Ethnic minority communities and new arrivals will be offered time limited support to help them raise confidence and engage with local support. This may include e.g. helping parents to find local resources, e.g., library, nursery, GP etc. helping to fill in forms, attending an appointment etc   The Service will: -   * Foster a sense of connection and community for ethnic minority communities and new arrivals across Sandwell. * Act as a point of contact for ethnic minority communities and new arrivals that require additional support to engage with local services and empower them to develop their confidence and skills. * Build positive relationships with local communities and Family Hubs to support ethnic minority communities and new arrival to access their services. * Build positive relationships with ethnic minority communities and new arrivals helping them to feel comfortable when sharing their thoughts and concerns. * Provide an empathic, caring and listening ear and emotional support to ethnic minority communities and new arrivals that require additional assistance to navigate the system and access support. * Offer ethnic minority communities and new arrivals positive solutions to enable them to achieve their desired outcomes. * Arrange follow-up conversations to ensure the service has met the needs of parents from ethnic minority communities and those who are new arrivals where possible or to highlight any concerns or gaps. * Promote positive early relationships, attachment, and perinatal mental health support by normalising and destigmatising conversations around mental health and around parent–infant relationship difficulties. * Support ethnic minority communities and new arrivals to ensure their children receive the best start in life. * Encouraging self-empowerment, resilience, and personal growth. |
| **DELIVERY PERIOD** |
| The service will be delivered over a period of 2 years from March 2024 to March 2026 |
| **FUNDING** |
| The overall grant amount will be £70,000 which will be paid in 2 instalments of £35,000 per year. |
| **ELIGIBILITY** |
| Any local Voluntary and Community Sector organisations (Definition [here](https://www.sandwell.gov.uk/downloads/download/425/definition-of-the-voluntary-and-community-sector)) who can provide a peer support service that meets the objectives and aims of a peer support service for families from ethnic minority communities and those who are new arrivals to the country. |
| **PROJECT AIMS** |
| 1. Provide a peer support service that will support ethnic minority communities and new arrivals to engage with services at the earliest point possible. 2. Provide service flexibility, including consideration of weekend or early evening support. 3. Provide an appropriate length of intervention to support personal outcomes but limiting dependency. 4. Work in partnership with other organisations in Sandwell to develop and promote community inclusion and connectedness, enabling support and greater levels of independence. 5. Provide a person-centred and responsive approach to individual need. 6. Ensure accredited training and personal development is available and encouraged for all peer workers, supporting routes into apprenticeships, employment, or education where possible. 7. Provide appropriate support and supervision for peer workers 8. Ensure mechanisms for involvement of those with lived experience in the design, development, and delivery of the service. 9. Support ethnic minority communities and new arrivals one to one in person but also provide some virtual offer for convenience that could include peer support through video calls, virtual meet ups etc. 10. Engage ethnic minority communities and new arrivals who may be less likely to access services by recognising local need and barriers to access. 11. Provide regular updates to the family hub project implementation group, which meets monthly. 12. Attend Sandwell Family hub meetings to ensure the voices of ethnic minority communities and new arrivals are heard. 13. Support the completion of family hub research and parent surveys 14. Complete quarterly returns demonstrating progress and impact of the service. 15. Ensure service delivery is in line with the local delivery plan, as approved by the government, and the national programme expectations for Family hubs. |
| **PROJECT OUTCOMES** |
| * Families feel more supported and aware of local services. * Families who are impacted by Domestic Abuse, Neglect or Mental Health are identified at the earliest opportunity * Families have improved access to local support services and groups * Reduce distress and anxiety and increase in parent’s confidence and wellbeing. * Gaining empowerment, self-esteem, and self-efficacy. * Improved parent and child attachment and parent-infant relationship. * Children have the best start to life * Reduced social isolation |

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| **APPLICATION FORM**  **SECTION 1: YOUR ORGANISATION** | | | | | | | | | | |
| **Unique reference number (office use only)** | | | | |  | | | | | |
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| **1.1** | **Details of your Organisation** | | | | | | | | | |
| Organisation Name | | |  | | | | | | | |
| Address | | |  | | | | | | | |
| Post code | | |  | | | | | | | |
| Website | | |  | | | | | | | |
| **1.2** | **Contact for this Application** | | | | | | | | | |
| Name | | |  | | | | | | | |
| Position | | |  | | | | | | | |
| Contact Number | | |  | | | | | | | |
| Email | | |  | | | | | | | |
|  | | | | | | | | **YES** | | **NO** |
| **1.3** | Does your organisation have voluntary or charitable status? | | | | | | |  | |  |
| **1.4** | Does the organisation have a constitution and bank account? | | | | | | |  | |  |
| **1.5** | Is the organisation based in or delivering services in Sandwell and has most beneficiaries from the Borough? | | | | | | |  | |  |
| **IF YOU HAVE ANSWERED ‘NO’ TO 1.3, 1.4 OR 1.5, YOUR APPLICATION WILL NOT BE CONSIDERED.** | | | | | | | | | | |
| **SECTION 2: PROJECT DELIVERY** | | | | | | | | | | |
| **2.1** | Please provide brief background details about your organisation (e.g. aims, experience or track record of delivering, please provide additional details around your experience with ethnic minority communities and new arrivals to the country) **(400 words)** | | | | | | | | | |
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| **2.2** | Tell us how the project intends to deliver against the aims and outcomes of the project **(500 words)** | | | | | | | | | |
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| **2.3** | How do you propose to deliver the project? (tell us your approach and capacity to deliver, how plan to work with partners, the services/activities/target audience/hard to reach groups) **(500 words)** | | | | | | | | | |
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| **2.4** | Tell us how many people will benefit from the project (include protected characteristics of individuals) | | | | | | | | | |
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| **2.5** | How will you evaluate the impact of the activities/services? How will you measure this at the end of the project? (include surveys and case studies where necessary) **(300 words)** | | | | | | | | | |
| |  |  | | --- | --- | | **2.6** | Tell us how your project will contribute to at least **one** of Sandwell’s Strategic Outcomes listed below: **(200 words)**    Full details of the Corporate Plan can be found **[here](https://www.sandwell.gov.uk/site-search/results/?q=corporate+plan)** | |  | | | | | | | | | | | | |
| **SECTION 3: MARKETING AND PROMOTION** | | | | | | | | | | |
| **3.1** | | How will you promote the project to ensure you reach your target audience? **(200 words)** | | | | | | | | |
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| **SECTION 4: FINANCE** | | | | | | | | | | |
| Please use this table to indicate what the grant aid will be spent on (e.g. salaries, activities, etc). Please give some thought as to how you will realistically spend or apportion any grant aid before completing this section. You can include details of any in-kind contribution provided by your organisation. | | | | | | | | | | |
| **Item** | | | | **Breakdown/Calculation of Expenditure Items** | | Grant Amount Requested | In Kind Contribution | | Total Project  Cost | |
| Staff Costs (please specify-Including hourly rate)  Volunteers expenses (e.g. travel, etc. please specify) | | | |  | | £ | £ | | £ | |
| Play Equipment/Resources | | | |  | | £ | £ | | £ | |
| Premises costs  (e.g. venue hire etc. - please specify) | | | |  | | £ | £ | | £ | |
| Marketing and Promotion | | | |  | | £ | £ | | £ | |
| Admin costs | | | |  | | £ | £ | | £ | |
| Other costs (please detail) | | | |  | | £ | £ | | £ | |
| TOTAL | | | |  | | £ | £ | | £ | |

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| **SECTION 5: DECLARATION OF RELATIONS** | | |
| Please note: Should you provide any information under this section; it will only be used for the sole purpose of grant administration for this programme only. | | | |
| Please include the name and details of any:   * Sandwell Council officer * Councillor * Relative * Close associate of any Sandwell Council officer or Councillor who: * Is a member of your managing body or paid staff. * Is (to your knowledge) a relative or close associate of any of your management members or senior staff. * Is (to your knowledge) likely to derive any direct personal benefit or advantage either financial or in kind from the award of this funding. | | |
| **Please give names and details if relevant:** | | |
| **Name** | | **Nature of involvement** |
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| **Declaration** | | |
| **I confirm that to the best of my knowledge and belief (choose one):** | | |
|  | I have listed above the names of Sandwell Council Officers or Councillors with an involvement in this project or grant application | |
|  | No Sandwell Council Officers, or elected members have any involvement in this project or application | |

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| |  | | --- | | **SECTION 6: DATA PROTECTION** | | The Data Controller for any personal information held for this purpose is Sandwell Metropolitan Borough Council, Council House, Freeth Street, Oldbury B69 3DB, Tel 0121 569 2200.  The Data Protection Officer can be contacted at the above address and through email at:  [dataprotection\_officer@sandwell.gov.uk](mailto:dataprotection_officer@sandwell.gov.uk).  Any personal information on this form/section where you have given us consent to use, will ONLY be used for the purpose stated and for no other. For unsuccessful applications, personal data will only be kept for maximum of 12 months. For successful applications, in accordance with financial regulations data will be retained for a maximum of 7 years in line with our Document Retention procedures. Where you have not provided us with consent that information will not be used by the Council.  Any personal information provided under consent will only be used and shared for the purposes outlined on this form, however when a legal duty is placed upon the Council then the Council will consider the sharing of your information in accordance with that duty (e.g. police, etc.).  You have the right to withdraw your consent at any time, should you wish to do so please contact: Kimberley\_maynard@sandwell.gov.uk | |     **SECTION 7: DECLARATION OF SIGNATORY** | | | | | |
| I confirm that the organisation named in Section 1 of this application form has authorised me to sign this agreement.  I certify that the information given in this application is true and confirm that the enclosures are current, accurate and adopted or approved by our organisation.  I understand that any offer of grant funding will be subject to grant conditions and we confirm that the organisation has the power to accept this grant if the application is successful and to repay it if the grant conditions are not met.  I have not altered or deleted the original wording and structure of this application form as originally provided or added to it in any way.  I give consent to Sandwell Council holding and sharing of any personal data provided for the sole purpose of grant administration. | | | | | |
| I understand that the funding panel’s decision is final and that there is no right to appeal. | | YES |  | NO |  |
| **Print Name** |  | | | | |
| **Position in Organisation** |  | | | | |
| **Signature** |  | | | | |
| **Date** |  | | | | |

**Before submitting please check you have: Answered all questions, signed the form and submit by deadline date.**

**Email completed form to: Maxine\_Burrows@sandwell.gov.uk please also cc in Kimberley\_Maynard@sandwell.gov.uk**