

General Data Protection Regulations (GDPR): The personal data provided to Sandwell Metropolitan Borough Council Bereavement Services in this form, is collected and will be managed in accordance with Data Protection Legislation, and is collected solely for the purposes of processing the request for bereavement services, in respect of the deceased person named. The personal data will not be shared with any other parties or organisations, and will be stored for the lease of the memorial period plus a further 2 years, post non-renewal to support future requests regarding this memorial. A full copy of the privacy notice can be found at [www.sandwell.gov.uk/bereavement](http://www.sandwell.gov.uk/bereavement)

## Application Form for a Metal Bench

In.....Cemetery

Receipt number \_\_\_\_\_  
 Date Ordered \_\_\_\_\_  
 Date Installed \_\_\_\_\_

**Please Note: The maintenance of the bench is the responsibility of the owner. The bench manufacturers advise you not to use coverings on benches as they can cause the bench to sweat which results in the development of rust, which they and Sandwell MBC take no responsibility for.**

### Conditions of lease:

1. The authority have the right to amend any inscription as may be necessary
2. The positioning of the bench shall be determined by the Registration team Leader.
3. Other types of floral containers, potted plants etc, are **NOT** permitted.
4. Additional plaques may be added at any time within the period of lease, at the current cost at the time of application.
5. Please notify Sandwell Registration Services of any change of address.
6. This memorial is leased for 25 years and renewal fees may be subject to annual price increases.

**I, the undersigned agree to the conditions as above.**

Signed		Date	
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Applicant Name	
Address	
Post Code	
Tel. Number	
E mail address	

Ref: Share/Memorials/May 2021 **Registration Services**  
 Sandwell Valley Crematorium, Newton Road, West Bromwich, West Midlands, B71 3SX

Sandwell Register Office "Highfields" High Street West Bromwich B70 8RJ

Tipton ■ Wednesbury ■ West Bromwich ■ Smethwick ■ Oldbury ■ Rowley Regis

[sandwell.gov.uk](http://sandwell.gov.uk)

**Delivery: Please note it can take up to 18-20 weeks for the bench to be placed in the cemetery. Applicant will be notified when the bench has been installed.**

**Please complete the following box with the desired inscription  
Inscription on name plate – 100 letters maximum –**


**The following is to be completed by Team Leader only**

6' Metal bench (Lattice sides) including nameplate for 25 years: £2169.00

Colours to be stated below

Sides		Lattice		Slats	
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6' Metal bench (Tudor Rose) including nameplate for 25 years: £2169.00

Colours to be stated below

Sides		Roses		Slats	
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Lattice bench



Tudor Rose bench



Location in cemetery:

**Cheques should be made payable to Sandwell MBC.**