**Sandwell Metropolitan Borough Council**

**Education Directorate**

**Admission to Secondary (Year 7) School September 2025**

This form should be completed by **Sandwell** residents only. If you live outside Sandwell please complete the form available from the Council area in which you live. If you are in doubt about your home Council please see your council tax statement. Before completing your form please read the “Information for Parents” booklet which you may view a copy online at [www.sandwell.gov.uk/schooladmissions](http://www.sandwell.gov.uk/schooladmissions). Please return your completed form to the Admissions address shown on page 4.

**1. Child’s Details**

|  |  |  |
| --- | --- | --- |
| **First name** | **Middle name** | **Surname** |
|  |  |  |

Child’s Date of Birth Male Female

Day Month Year

**2. Children in public care and children who were previously in care**

Is the child in public care, previously in public care, adopted, or are subject to a residence order or special guardianship?

Yes No If yes, please state which Local Authority

Please provide all official documentation with the application form

**3. Special Educational Needs**

Does your child have a **confirmed** Education, Health and Care Plan (EHCP)?

Yes No

**4. Child’s Home Address**

This must be the address where the child lives. If this is different from the parent/carer’s address given on page 4, please explain why on a separate piece of paper. If the child lives at two separate addresses, please state the address that the child lives at the majority of the school week (Sunday-Thursday).

|  |  |
| --- | --- |
| House Number/Name |  |
| Street Name |  |
| Town |  |
| Postcode |  |

|  |  |
| --- | --- |
| Child’s Current School |  |

**5. Your Local Authority**

**Please provide a copy of your council tax bill. If you are not a Sandwell resident you can not apply using this application form, you must apply through the Local Authority which you live.**

When did you move into Sandwell?

|  |
| --- |
|  |

**6. School Preferences**

Please insert the school name of up to six secondary schools in preference order. These may include Sandwell schools or any school which is situated outside the borough as your application details will be passed to the relevant authority. Details of all schools together with contact information can be viewed at [www.sandwell.gov.uk/schooladmissions](http://www.sandwell.gov.uk/schooladmissions). Please include the name and date of birth of any sibling (brother or sister) who will be attending the preferred school in September 2025. Please refer to the school’s prospectus for each school’s individual requirements and **check that you have completed any additional forms required.**

If you are applying for a place on medical or denominational (religious) grounds you must ensure that you complete the appropriate additional form(s) and send them, and any other required information direct to the appropriate school. (See each form or LA prospectus for details). If you fail to complete and send these forms your application may be affected. Forms are available to download from the website above.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **First** | School Name |  | | | | | |
|  | | | | | | |
|  | | | | | | |
| Provide details of the **youngest** brother/sister already attending the school | | | | | | |
|  | | | | | | |
| First Name |  | | Surname |  | | |
|  | | | | | | |
| Date of Birth | |  | Male |  | Female |  |
| Reasons for preference | |  | | | | |
| Religion (if applying on denominational grounds) | |  | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Second** | School Name |  | | | | | |
|  | | | | | | |
|  | | | | | | |
| Provide details of the **youngest** brother/sister already attending the school | | | | | | |
|  | | | | | | |
| First Name |  | | Surname |  | | |
|  | | | | | | |
| Date of Birth | |  | Male |  | Female |  |
| Reasons for preference | |  | | | | |
| Religion (if applying on denominational grounds) | |  | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Third** | School Name |  | | | | | |
|  | | | | | | |
|  | | | | | | |
| Provide details of the **youngest** brother/sister already attending the school | | | | | | |
|  | | | | | | |
| First Name |  | | Surname |  | | |
|  | | | | | | |
| Date of Birth | |  | Male |  | Female |  |
| Reasons for preference | |  | | | | |
| Religion (if applying on denominational grounds) | |  | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Fourth** | School Name |  | | | | | |
|  | | | | | | |
|  | | | | | | |
| Provide details of the **youngest** brother/sister already attending the school | | | | | | |
|  | | | | | | |
| First Name |  | | Surname |  | | |
|  | | | | | | |
| Date of Birth | |  | Male |  | Female |  |
| Reasons for preference | |  | | | | |
| Religion (if applying on denominational grounds) | |  | | | | |
| **Fifth** | School Name |  | | | | | |
|  | | | | | | |
|  | | | | | | |
| Provide details of the **youngest** brother/sister already attending the school | | | | | | |
|  | | | | | | |
| First Name |  | | Surname |  | | |
|  | | | | | | |
| Date of Birth | |  | Male |  | Female |  |
| Reasons for preference | |  | | | | |
| Religion (if applying on denominational grounds) | |  | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sixth** | School Name |  | | | | | |
|  | | | | | | |
|  | | | | | | |
| Provide details of the **youngest** brother/sister already attending the school | | | | | | |
|  | | | | | | |
| First Name |  | | Surname |  | | |
|  | | | | | | |
| Date of Birth | |  | Male |  | Female |  |
| Reasons for preference | |  | | | | |
| Religion (if applying on denominational grounds) | |  | | | | |

Here is a list of Sandwell Secondary Schools. You can also apply for schools outside of Sandwell, details will be found on the relevant authorities website.

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| --- | --- | --- |
|  |  |  |
| **School** | **Address** | **DfE Number** |
| Bristnall Hall Academy | Bristnall Hall Lane, Oldbury, B68 9PA | 333-4129 |
| George Salter Academy  Gospel Oak Academy | Claypit Lane, West Bromwich, B70 9UW  Bilston Road, Tipton, DY4 0BZ | 333-6907  333-6909 |
| Holly Lodge School | Holly Lane, Smethwick, B67 7JG | 333-4138 |
| Oldbury Academy | Pound Road, Oldbury, B68 8NE | 333-4110 |
| Ormiston Forge Academy | Wrights Lane, Cradley Heath, B64 6QU | 333-4000 |
| Ormiston Sandwell Community Academy | Lower City Road, Tividale, B69 2HE | 333-6910 |
| Perryfields Academy | Oldacre Road, Oldbury, B68 0RG | 333-4111 |
| Phoenix Collegiate | Clarkes Lane, West Bromwich, B71 2BX | 333-4028 |
| Q3 Academy Great Barr | Wilderness Lane, Great Barr, B43 7SD | 333-6908 |
| Q3 Academy Langley | Moat Road, Oldbury, B68 8ED | 333-4003 |
| Q3 Academy Tipton | Alexandra Road, Tipton, DY4 7NR | 333-4001 |
| Sandwell Academy  Shireland Biomedical UTC  Shireland CBSO Academy | Halfords Lane, West Bromwich, B71 4LG  350 High Street, West Bromwich, B70 8DJ  Providence Place, West Bromwich, B70 8SZ | 333-6905  333-4005  333-4013 |
| Shireland Collegiate Academy | Waterloo Road, Smethwick, B66 4ND | 333-6906 |
| St Michael’s CE High | Curral Road, Rowley Regis, B65 9AN | 333-4500 |
| Stuart Bathurst RC High School | Wood Green Road, Wednesbury, WS10 9QS | 333-4600 |
| West Bromwich Collegiate Academy  Windsor Olympus Academy | Kelvin Way, West Bromwich, B70 7LE  Perrott Street, Smethwick, B18 4LX | 333-5007  333-4009 |
| Wodensborough Ormiston Academy | Hydes Road, Wednesbury, WS10 0DR | 333-4002 |
| Wood Green Academy | Wood Green Road, Wednesbury, WS10 9QU | 333-4024 |

**7. Parent’s / Carer’s Details**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Title** |  |  | **Forename** |  |  | **Surname** |  |

|  |  |
| --- | --- |
| **Relationship to Child** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Home telephone no. |  |  | Daytime telephone no. |  |
|  | |  | |
| Mobile no. |  | Email address |  |

**Address (if different from child’s address given on page 1)**

|  |  |
| --- | --- |
| House Number/Name |  |
| Street Name |  |
| Town. |  |
| Postcode |  |

**8. Declaration and signature of Parent / Carer**

**Checklist (by signing you acknowledge the following)**

I acknowledge the detailed guidance is available in the “Information for Parents” booklet which is published online at [www.sandwell.gov.uk/schooladmissions](http://www.sandwell.gov.uk/schooladmissions)

I have completed and sent any other documentation required to support my preference(s).

I declare that the information I have supplied is correct and complete. I understand that if it is suspected incorrect information has been supplied the matter will be passed to the Counter Fraud Unit for further investigation in relations to addresses.

I understand that if it is decided I have supplied incorrect information then the application could be cancelled and any subsequent offer of a school place may be withdrawn.

**Your completed form should be returned to:**

**Admissions, PO Box 16230, Sandwell Council House, Freeth Street, Oldbury, West Midlands, B69 3EX or email** [**annual\_schooladmissions@sandwell.gov.uk**](mailto:annual_schooladmissions@sandwell.gov.uk)

I wish to apply for the schools listed in section 6 of this form, which I have listed in order of my preference. I certify that I am the person with parental responsibility for the child named in section 1 and that the information given is true to the best of my knowledge and belief. I understand that any false or deliberately misleading information given on this form and/or supporting papers, or any relevant information withheld may render this application invalid and could lead to the withdrawal of a school place for my child.

**Signature of Parent(s)/Carer(s)**

|  |  |  |
| --- | --- | --- |
| Name: |  | Date: |

**If you are a non-EU citizen the information provided on this form together with any supporting documentation, is subject to verification by the Home Office. To be entitled to a state education in a UK school you must have a visa for the UK *in excess of six months.***

**Privacy Notice –** To understand more about why we collect your information, what we do with your information, how you can access your information, your personal information rights, how and to who to raise a complaint about your information, please visit our privacy notice page at http://www.sandwell.gov.uk/privacynotices