

Council Tax - Claim for Discount/Exemption Resident in Nursing or Care Homes or Hostels

The amount of Council Tax payable is based on the assumption there are two or more adults living in a property. Persons who meet the Council Tax criteria for being resident in a nursing/care home or hostel may be disregarded when calculating the number of adult residents. This could result in a percentage reduction (discount) or a full exemption from the Council Tax charge.

The definition of a nursing home, care home or hostel is shown overleaf. If any member of your household falls into this category please complete the section below and return the form to **Freepost RBSANDWELL**

Account Number	
Address	
Number of adults (18 or over) living at the property?	
Full Name of the person now in care	
Date of admission to the Nursing/Care Home/Hostel	
Is the stay at Nursing/Care Home/Hostel permanent?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Full name and address of Nursing/Care Home/Hostel	
If property rented, has tenancy been retained? (See Guidance Notes)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the property currently furnished or unfurnished?	Furnished <input type="checkbox"/> Unfurnished <input type="checkbox"/>
If the property is unfurnished, what date was furniture removed?	/ /

If you are completing this form on the resident's behalf please complete the details below:

Full Name

Contact Address

Contact Telephone Number

Email Address

DECLARATION - which must be completed by, or on behalf of, the liable resident

I declare that the information given above is true and accurate to the best of my knowledge and belief. I undertake to notify the Revenues and Benefits Service of any change in circumstances, which could affect my entitlement to a Council Tax discount. I understand that a minimum £70 penalty can be imposed if any information supplied is found to be inaccurate.

Full Name _____

Signature _____ Date _____

Please Note: Where there is a legitimate reason to do so information which is collected for the administration of Council Tax may be shared with other departments within Sandwell Council.

Guidance Notes

(1) For the purposes of paragraph 7 of Schedule 1 to the Act, "hostel" means:-

(a) a bail hostel or probation hostel approved under section 49(1) of the Powers of Criminal Courts Act 1973, or
(b) a building or part of a building -

(i) which is solely or mainly used for the provision of residential accommodation in other than separate and self-contained sets of premises, together with personal care, for persons who require such personal care by reason of old age, disablement, past or present alcohol or drug dependence or past or present mental disorder, and

(ii) which is not a residential care home, nursing home or mental nursing home for the purpose of that paragraph.

(2) For the definition of residential care home in paragraph 7 of Schedule 1 to the Act, there is substituted the following definition :- residential care home means:-

(a) an establishment in respect of which registration is required under Part 1 of the Registered Homes Act 1984 or would be so required but for section 1(4) or (5)(j) of that Act.

(b) a building or part of a building in which residential accommodation is provided under section 21 of the National Assistance Act 1948; or

(c) a building or part of a building in which residential accommodation is provided and which is run by the Abbeyfield Society or a body corporate or un-incorporate which is affiliated to that Society.

Notes Referring To Section 5 Of Form

Please note: if the liable person has vacated the property to reside permanently in a Nursing/Care Home/ Hostel, but retains his/her tenancy, any means tested Council Tax Reduction claimed may be affected.