

## Council Tax - Claim for Discount/Exemption Residents of Hospitals

The amount of Council Tax payable is based on the assumption there are two or more adults living in a property. Persons who meet the Council Tax criteria for being resident in hospital may be disregarded when calculating the number of adult residents. This could result in a percentage reduction (discount) or a full exemption from the Council Tax charge.

See Guidance Notes for definition of hospital. If any member of your household falls into this category please complete the section below and return the form to **Freeport RBSANDWELL**

**Please note that in order to qualify for a reduction the person(s) concerned must have been resident in hospital for 6 weeks or more.**

**Account Number**

**Address of property to which this claim refers**

**Number of adults (18 or over) living at the property?**

**Full Name of the person now in hospital**

**Date of admission to hospital**

**Full name and address of the hospital**

**Expected date of discharge if known**

**Is the property currently furnished or unfurnished?**

Furnished

Unfurnished

If you are completing this form on the resident's behalf please complete the details below:

**Full Name**

**Contact Address**

**Contact Telephone Number / Email Address**

**DECLARATION - which must be completed by, or on behalf of, the liable resident**

I declare that the information given above is true and accurate to the best of my knowledge and belief. I undertake to notify the Revenues and Benefits Service of any change in circumstances, which could affect my entitlement to a Council Tax discount. I understand that a minimum £70 penalty can be imposed if any information supplied is found to be inaccurate.

Full Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please Note:** Where there is a legitimate reason to do so information which is collected for the administration of Council Tax may be shared with other departments within Sandwell Council.

**Guidance Notes**

- 6(1) A person shall be disregarded for the purposes of discount on a particular day if on the day he is a patient who has his sole or main residence in a hospital.
- (2) In this paragraph "hospital" means -
- (a) a health service hospital within the meaning of the National Health Service Act 1977 or section 108(1)(interpretation) of the National Health Service (Scotland) Act 1978; and
  - (b) a military, air-force or naval unit or establishment at or in which medical or surgical treatment is provided for persons subject to military law, air-force law or the Naval Discipline Act 1957. (N.H.S Trust and private hospitals are included within this definition).
- (3) The Secretary of State may by order substitute another definition for the definition in sub-paragraph (2) above as for the time being effective for the purposes of this paragraph.