

Council Tax - Claim for Discount/Exemption Diplomats

The amount of Council Tax payable is based on the assumption that there are two, or more, adults living in each property. An exemption may apply where the property remains empty for the reason stated below:-

If a person, normally resident in the property has certain diplomatic privileges he/she may be disregarded for the purposes of Council Tax and a discount may apply. Full definition of the criteria is shown overleaf.

If you think you may qualify for this reduction, please supply the information requested below and return the completed form to **Freepost RBSANDWELL**

Account Number

Address

Name of Liable Person

Number of occupiers over 18

State the full names of the person(s) who qualify for this disregard

DECLARATION - which must be completed by, or on behalf of, the liable resident

I declare that the information given above is true and accurate to the best of my knowledge and belief. I undertake to notify the Revenues and Benefits Service of any change in circumstances, which could affect my entitlement to a Council Tax discount. I understand that a minimum £70 penalty can be imposed if any information supplied is found to be inaccurate.

Full Name _____

Telephone Number _____ Email address _____

Signature _____ Date _____

Guidance Notes

“Class F: a person who is-

(a) a person on whom privileges and immunities are conferred by the Diplomatic Privileges Act 1964(c), or

(b) a person on whom privileges and immunities are conferred under paragraph 5(1) of Part II of the Schedule to the Commonwealth Secretariat Act 1966(d), or

(c) a person on whom privileges and immunities are conferred by section 1 of the Consular Relations Act 1968(e), or

(d) in relation to any organisation specified in an Order in Council made under section 1(2) of the International Organisations Act 1968(f), within a class of persons mentioned in section 1(3) of that Act to which the relevant Order extended relief from rates as specified in paragraph 9 of Schedule 1 to that Act, or

(e) a person on whom privileges and immunities are conferred by article 3 or 4 of the Commonwealth Countries and Republic of Ireland (Immunities and Privileges) Order 1985(a), or

(f) the head of any office established as described in section 1(1) of the Hong Kong Economic Trade Act 1996(b), and is not-

(i) a British citizen, a British Dependant Territories citizen, a British National (Overseas) or a British Overseas citizen; or

(ii) a person who under the British Nationality Act 1981(c) is a British subject; or

(iii) a British protected person (within the meaning of the Act); or

(iv) a permanent resident of the United Kingdom “

Please Note: Where there is a legitimate reason to do so information which is collected for the administration of Council Tax may be shared with other departments within Sandwell Council.